Guidelines for Papers and Presentations submitted to the 8th ECIC & 9th ICSTI 2022

The submissions for the conference proceedings will be made available on a password-protected online platform for all registered participants of the conferences.

To allow all speakers to contribute to the proceedings in the most flexible way, both full papers and Power Point slides can be uploaded as PDF files.

Please note the following guidelines:

1. Upload for proceedings platform – full paper and ppt slides

Please log-in to your personal area at the ECIC&ICSTI 2022 speaker platform (Access data were sent by email after registration). Check and complete your submitted data.

Under "Upload for Proceedings" you can choose to upload a full paper **or** ppt slides - both as PDF files. By uploading a new version of either of them, the old one will be overwritten.

Please note the following guidelines.

1.1 Full paper – Structure & Formatting

The paper must respect the following structure:

- **Title:** The title must be the same as submitted. If you want to change it, please inform us by August 12, 2022 at the latest.

- **Author(s) name(s) and affiliations(s):** List the author's full name and those of any co-authors. Also include the address of the company with whom the author and co-authors are affiliated.
  Only speakers will be offered a reduced conference fee. Co-authors must register as standard conference participants.

- **Summary:** The summary should state the main object and findings of the work (max. 250 words).

- **Key Words:** A list of 6 to 8 key words is required to accompany the abstract, so the reader can easily identify the main topics of your paper.

- **Introduction:** The introduction should give a brief overview of procedures, issues and short conclusions presented in the paper.

- **Text, Tables and Figures:** Figures and tables must be placed as close as possible to the text reference and must have a caption typed directly below it.

- **Conclusion (optional):** A conclusion should not be longer than 250 words and briefly review the most significant information of the paper.

- **Acknowledgments (optional):** Acknowledgments should be brief and written in the first person, using "I" or "we".

- **References (optional):** References should be cited as below:

  [1] Johnson, M., Argyris, R., and MCGee, T.: Int. J. Machine Tool Res., 25-50 (1996), 30

- **Language:** All contributions must be written in English.

- **Formatting Instructions**
  • Page size: 16 cm x 24 cm (this document)
  • Margins: 15 mm from the top, left and right; 20 mm from the bottom (this document)
  • Font: Arial
  • Font size: 10 pt for the main text, 8 pt for the captions, 11pt for the headlines
  • Length: max. 8 pages
  • Format: block justified (German: Blocksatz)

- **Photo resolution:** Photo resolution must not be lower than 300 dpi in the final format.

- **Equations:** Equations are set away from the text by a double line above and below.

1.2 PowerPoint slides for proceedings

- **Template:** Use the ppt template you will find on the conference website.

- **Format:** slide format should be 16:9 or 4:3, saved as .pdf

- **Upload**: It is possible to upload a shortened version of your presentation for the proceedings platform compared to your presentation during the lecture.

2. Upload PowerPoint Presentation for lecture

Please send us your ppt slides for presentation during the lecture program in advance to prepare an easy and functional stream for remote participants.

- **Duration:** 25 minutes including time for discussion and transition.

- **Format:** Power Point Slide Show in 16:9 or 4:3: *.ppt,*.pptx,*.pps or *.ppsx. Please use the template for your presentation.

- **Contrast:** High contrast between the background colour and the colours of the text is required to ensure an easy reading.

- **Font size:** Not smaller than 16 pt.

3. Proof-reading

Due to the amount of lectures, we are not able to proof-read neither the papers nor the presentations. Please check spelling and grammar.

4. Submission deadlines

Authors are required to submit their **full paper and the ppt slides** by **July 15, 2022**.
All papers/slides must be submitted online.
Your abstract is already online; changes can be made before **August 12, 2022.**

Thank you for your cooperation!
By following these guidelines, you will help us to make the ECIC&ICSTI 2022 a great success.

Should you need any further information, please do not hesitate to contact:

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